## Adding a Web Calendar to BB10 Devices

With BlackBerry 10 and playbook, you can add any web based calendar using the calDAV protocol. As long as you are able to access it, you can have the calendar syncing with BlackBerry 10 and the playbook without needing to access an extra account.

- 1. Get Your Calendar ID from the Ravens Website.
  - a. Go to www.waterlooravens.com
  - b. Navigate to your Teams web page
  - c. On the Top Left Menu click Team Calendar
  - d. Now Click on Subscribe -

 Team Calendar
 Subscribe
 Export
 Print

 Full-Season View
 Hide Other Months
 View In List Mode

- e. Now scroll **down the page** until you see this section below: (Example only)
- f. Highlight and copy the link (DO Not Click It)

## Step 1: Get The Address to the Calendar Feed

This website has a single address which is used to generate the calendar feed, and that address needs to have some incoming parameters which tells the feed what team(s) schedules to return. The basic format for this address is webcal://(your domain name)/webcal.ashx?IDs=(one or more team IDs).



- 2. Paste the Link on your BlackBerry Calendar Settings,
  - a. Go to **Settings** (Swipe Down from the Top)
  - b. Then **Accounts**.
  - c. On the bottom, Tap Add Account.



- d. On the screen Tap Subscribed Calendar.
- e. Now add in a **Description** and **Name** for the Calendar and Paste in the **Address** you copied from the website. (Example to the left)
- f. Now Click **Done** on the Top Right.
- Open your calendar now. Once you open your calendar, you will see your dates start to sync in the calendar. It may take a few minutes for everything to start syncing in.

