



Manual of Operations

Title: Player Status	Number: MO-06-07
Source: LMC	
Approved By: WGHA Board	Date Approved: June 2013 Date Last Reviewed: January 2023, January 2024, March 2024

Definition of Imports and Non-Imports

ALL WGHA member players are classified in one of three categories for the purpose of choosing rep hockey team selections.

- **Non-import**
- **Import**
- **Status Under Review**

Non- Import : All players who live at an address within the City of Waterloo, or where a player has two addresses (such as in the case of joint custody) one of the addresses must be in the City of Waterloo, or are registering in a U11 or below program, are classified originally upon **first** registration with the association as Non-Import. These players remain Non-Import year over year unless one of the events outlined below results in a change of classification.

Import: Any eligible player who is trying out for a WGHA team who is not classified as a Non-Import, is classified as an Import

Status Under Review: An ineligible player has an indeterminate status with WGHA (usually due to, but not limited to leaving the Association in a negative way) and must have Board approval before she may rejoin WGHA and be placed on a team.

Changes to Player Import and Non-Import Status

The following policy outlines the process in which players can change from Import to Non-import status and from Non-import to Import status.

a) Import to Non-Import Change Process

All Import Players may apply to the WGHA Board to be **considered** for Non-Import status provided the following criteria are met and continue to be met:

- Player has been registered with WGHA for at least two (2) consecutive seasons;
- Family and player (as appropriate) have, carried out a role as rostered team staff, board or board committee member; and or completed a minimum of 10 hours volunteer time for each of



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- the past two years; and
- Player and family will continue to demonstrate commitment to WGHA;

Players granted Non-Import status are expected to pay “out of town” additional registration fees if they reside outside the City of Waterloo. If the said player, at a future date, leaves WGHA and requests a release or registers in another OWHA association and then returns, she will once again be considered an Import Player.

Players wishing to be considered for Non-import Status must submit their request to the WGHA Director Concerns and Support by the end of December of their 2nd season. All requests will be considered and approved or denied, by the WGHA Board at their sole discretion. Applications will only be considered once per season at the January Board meeting. The request must include:

- Teams that the player has played for over the past two years;
- WGHA-related volunteer activities that the family and player (as appropriate) have been involved with over the past two years; and
- Leadership activities, such as volunteering as a member of the rostered Coaching staff, board and or board committees; and other volunteer activities that member(s) of the family have been involved with over the past two years

b) Non-Import to Import Change Process

Non-Import players may have their classification changed to Import in the following circumstances:

1. A Non-Import player who is **offered a spot on a Representative team** in the WGHA and chooses to request a release to join a different association at **that level or lower** will be reclassified as an Import for tryout purposes in subsequent years. If the player is recommended for selection to a WGHA team as an Import status player in the future and accepts - they may request reclassification to Non-Import status from



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the WGHA Board by the end of February of that season through the Director of Concerns and Support, which needs to be recommended to the WGHA Board through LMC and approved in order to be granted.

2. A Non-Import player who chooses to request a release to another association prior to tryouts will be reclassified as an Import for tryout purposes in subsequent years. The player may request reclassification to Non-import status from the WGHA board with a written request by the end of February to the Director of Concerns and Support, which needs to be recommended to the WGHA Board through LMC and approved in order to be granted.
3. Any Non-Import player that is released from a WGHA tryout and joins another association at the same level or higher will remain a Non-Import in the WGHA for subsequent tryout purposes.
4. If a player is a non-resident of Waterloo and was granted non-import status per the provisions of this policy and said player chooses to leave WGHA for another association, the player's status will revert back to Import status.

c) Import Program Limitations

WGHA may, at its discretion, no longer permit Import Players to register with some WGHA programs with limited space (Rep; U9 Program, Rookie Ravens, Rookie Ravens Plus, Learn to Skate) unless they meet the requirements outlined in the Import Players policy (MO-06-06).

WGHA will permit Import Players to register for WGHA U11 to U22 House League programs provided they have not been previously registered with another female or male hockey association.